



JSA LIS Junior Program Staff & Salary Survey

Intro

Please complete this JSA Junior Program Staff and Salary Survey about your staffing practices during this summer (a separate survey handles information about the summer program activities, including curriculum and organization, counts of sailors and their boat types).

Designate one person from your program to respond to the survey. Then we will distribute summarized results for use by the clubs that have participated.

Please give us the most complete information you can and you will share in the feedback. Your specific responses are kept confidential and only summarized results will be published, with no identification of the source.

If you don't have this summer's data right now, please come back and complete this survey after you have the data ready at hand. You may also save a partial survey, then return to continue it until completed (use the same computer and browser, with cookies active, so the survey system recognizes you).

*** 1. (Required) Your contact info so we may email the results to you when the survey is tabulated.**

Program Name:

Your Name:

Your Email:

*** 2. (Required) What is your role?**

- Program Chair/Co-Chair
- Program Committee
- Program/Sailing Director
- Head Instructor
- Other (please specify)



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Staffing Questions

This section focuses on your program's staff hiring, payroll and employment practices.

* 3. Please list the headcount for each group of staff by role and years of experience (enter a whole number)

Jr. Instructor in training not full time	<input type="text"/>
1st year non-race instructor < 18 yrs old	<input type="text"/>
1st year non-race instructor 18 + yrs old	<input type="text"/>
2 or more years experience (not racing coach)	<input type="text"/>
Racing Coach 1st year	<input type="text"/>
Racing Coach 2 or more years	<input type="text"/>
Head Instructor	<input type="text"/>
Office Administrator	<input type="text"/>
Environmental Educator	<input type="text"/>
Summer Program or Sailing Director	<input type="text"/>

* 4. Please specify typical amounts paid for a full work week (e.g., 40 hrs), before overtime, to your staff this summer. Some job types ask for a Low and High dollar range (enter whole number like 550 or 700)

1st Year non race - under 18 yrs (Low\$)

1st Year non race - under 18 yrs (High\$)

1st Year non race - 18 + yrs (Low\$)

1st Year non race - 18 + yrs (High\$)

2+ Years non race (Low\$)

2+ Years non race (High\$)

Racing Coach 1st yr (Low\$)

Racing Coach 1st yr (High\$)

Racing Coach 2+ yr (Low\$)

Racing Coach 2+ yr (High\$)

Office Administrator

Environmental Educator

Head Instructor

Summer Program or Sailing Director

5. Please answer these questions about staff hiring, employment and payroll practices in your program:

Additional comments about staff pay?

Number weeks paid during summer?

Average total hours per instructor weekly?

Regular pay by hour or fixed salary?

Did you pay for overtime hours?

How did you determine eligibility for overtime?

If bonus was paid, how calculated?

How compensated for out of town and multi-day regattas?

Did all staff have the US Sailing Level 1 basic certification?

Did any staff have the US Sailing Level 2 intermediate certification?

Did any coaches have the US Sailing Level 3 Coach or Head Instructor certification?

How many staff had the US Powerboating Safe Powerboat Handling certification?

Did you pay for any training & certification fees? What percent?

Did you provide lunch or pay a lunch fee?

What gear was provided (radios, cell-phone, uniforms, etc)?

Did you have job descriptions and job offers in writing?

Did you conduct background checks or drug tests before hiring?

6. Did you have a Program or Sailing Director in addition to a Head Instructor? If yes, how did the responsibilities differ between the two roles?

7. Did you hire any instructors from other countries? Did that work well or not? What visa sponsoring agency did you use? Did you accept their home country instructor certification in lieu of US Sailing certification? Did you provide USCG approved PFDs to instructors from other countries?



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Survey is Complete

The survey is finished. Thanks for responding.

You may return later to update your answers, assuming you use the same computer and browser, with cookies active, so the survey system recognizes you.

After tabulation, JSA will email the summarized results to the email address you provided.