

PJYC

O F F I C E R S ' H A N D B O O K

PYC Commissioning

The Club's Commissioning is at the end of May each year, and the Junior Flag Officers participate in the ceremony.

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PJYC Commissioning

The Pequot Junior Yacht Club launches the sailing season at the end of June with a pizza party and Commissioning.

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Holiday PJYC Party/ Race Committee

Junior Flag Officers organize Annual PJYC Holiday Party, and help on a race committee.

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PJYC Awards Dinner

The finale of the sailing season is an Awards Dinner, organized by the Instructors with involvement of the Jr. Officers.

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The Pequot Yacht Club Junior Program is designed to foster a life-long love of the sport of sailing. Teamwork, sportsmanship, initiative, ethical behavior and staying "shipshape" are all core values that sailing can teach and the Program seeks to instill.

Dear Junior Flag Officers:

On behalf of the Junior Sailing Committee, congratulations on your recent appointment as Flag Officers of the Pequot Junior Yacht Club. You are about to embark on an exciting year of service to the Junior Program. From the Holiday Party to the Commissioning Ceremony to all other Junior Program events at which you will preside, we are confident that you will represent PJYC with great distinction. You are now the role models that the rest of "Team Pequot" can look to for leadership, and by your example you can help spread the spirit of what sailing is all about.

Thanks for taking on this special responsibility and please extend our thanks to your parents for supporting you in this endeavor.

The purpose of this handbook is to walk you through the various events featuring Junior Flag Officer participation and to give you a feel for what's involved at each of these. We understand that school may conflict with some of these but by and large these are summer commitments. Here's to a great year!

With appreciation,

Tim Clarke

Tim Clarke, Chair Pequot Junior Sailing Program



The Pequot Junior Yacht Club Burgee is used on all PJYC events (waving as illustrated below or with straight edges).



The Pequot Yacht Club Burgee is similar, so please be careful not to confuse!



PYC COMMISSIONING

Pequot Yacht Club's Commissioning was on May 23, 2010 at 12:30 p.m.

At the Club's Commissioning, the Junior Officers are invited to attend and participate in the *Presentation of Colors*. The Junior Commodore and Junior Vice Commodore raise the American Flag, while the Junior Treasurer and Junior Fleet Captain raise the Club Burgee.

Dress code is required including white dress pants, shirt, tie, navy blazer, belt and dress shoes. A rehearsal should be scheduled with PYC General Manager Jeff Engborg prior to the event. Often the rehearsal is scheduled two hours prior to the ceremony.



Save the date for next year's Commissioning on May 22, 2011.

The Parent Junior Flag/Mentor Liaison should inform PYC Admin./Office Manager Wendy Macbeth of the Junior Flag Officers planning to attend this ceremony. *Mgr. Macbeth has a computerized copy of the PJYC Commissioning Agenda. (pg 3)*



Pequot Yacht Club, in Southport, CT, was established in 1920 to encourage interest in sailing. Since that time, members have been active cruisers and racers in the sport at the regional, national and international levels.



PYC Flag Officers, Governors & Committee Chairs as of Nov. 15, 2009 through Nov. 2011.

Commodore W. Bruce Kueffner

Vice Commodore Maren Hood

Rear Commodore Jonathan Thomson

John Donovan, Secretary

Christopher V.B. Smith, Treasurer

Jeff Warren, Fleet Captain

Elected Governors

Christopher Rosow, 2010

Christopher V.B. Smith, 2010

Ward Jennings, 2011

Pam Toner, 2011

Tim Clarke, 2012

Jack Forehand, 2012

Dan Nash, Membership Paul Kueffner, Race

John Levinson, House Tim Clarke, Junior Sailing

Chester Burley & Emily Blair, Entertainment

Betsy Hulme & Jay Lipp, One-Design/Ideal 18

Gardner Horan, Frostbiting

Joel Kunkel, M.D., Harbor

Women's Sailing Steering Committee

Betsy Hulme/Katie Montgomery/Mary Martha Sherts/

Marilyn Herlin



AUGUST 2010

PJYC COMMISSIONING AGENDA 2010

2010 Program –



THE COMMISSIONING OF PEQUOT JUNIOR YACHT CLUB

Sunday, June 27, 2010
1800 hrs



Call to Order: Russell Clarida, Junior Fleet Captain

Invocation: Reverend Mark Glidden

Introduction of PYC Flag Officers, Governors & Committee Chairs:
Charlie Wolstenholme

Commissioning Remarks & Introduction of Junior Officers:
Matt Clarida, Junior Commodore

Commodore W. Bruce Kueffner's Commissioning Remarks

Introduction of Pequot Junior Yacht Club's Head Instructor
Jack Cusick

Introduction of Instructors:
Head Instructors Carl Segen and Tory Lynch

Commissioning Remarks
Junior Program Chair Tim Clarke

Commissioning Cannon/Presentation of Colors
Richard M. Solazzo, Bugler

Declaration of Commissioning: Matt Clarida

All are welcome for pizza in the Senior Clubhouse.

669 HARBOR ROAD, SOUTHPORT, CT



Save the date: June 26, 2011

- Prepare Remarks
- Coordinate rehearsal with
Manager Jeff Engborg and Parent
Junior Flag/Mentor Liaison



SAILING LEADERSHIP



Annual Holiday Party

The PJYC Annual Holiday Party is organized and run by the Junior Officers. They hold meetings in early November to determine the activities and volunteers needed for this annual favorite.

In past years, cookie decorating, making snowflakes, scavenger hunts, card and board games and the annual PJYC Summer Collage have been on the agenda.

Please coordinate this event with the Parent Junior Flag/Mentor Liaison. Pizza and hot chocolate are generally on the menu.

PJYC Holiday Party

- Planning Meeting in early Nov.
- Coordinate with Parent Liaison --
- Sending invitations to junior sailors
- Keeping track of RSVPs
- Ordering Pizza!

Race Committee

Program Chair Tim Clarke promoted the idea for PJYC Junior Officers to participate in a race committee.

“This is a wonderful experience for our junior officers to learn the inner workings of a regatta, and gain experience worth adding to a resume,” explains Mr. Clarke.

The Opti Rumble, at the start of the season, is one event to add to your calendar for race committee.



PJYC Officers are role models for all of our junior sailors. You are congratulated on your enthusiasm and sportsmanship in the Junior Sailing Program at Pequot Yacht Club.



PJYC AWARDS DINNER

PJYC Awards Dinner

Although the PJYC Awards Dinner is organized by the Instructors and other volunteers, the Junior Officers play a key role. Each PJYC Flag Officer should have a role at the Awards Dinner such as thanking instructors and presenting their gifts. It is traditional also to thank the Junior Sailing Chair and present gifts to the various volunteers who organized regattas or played other key roles throughout the year. Plan a rehearsal with all of the Junior Flag Officers the day before the Awards! Finally, Joke Awards was a new tradition brought.

Instructor Gifts

In past years, PJYC sailors have organized fund raisers to purchase the instructor gifts. This is not mandatory, however, be creative and think of a gift that would be meaningful to the instructors who have given above and beyond the call of duty.

Handing Off to the New Flag Officers

In the final two weeks of the program you may be asked to assist in organizing the nominating or election process that will determine new flag officers for the following year. This may include the distribution and collection of ballots. It is customary for the old Flag Officers to announce the New Flag Officers at the Awards Dinner and wish them best of luck.



PJYC Awards Dinner

Junior Officers should remember to recognize PJYC sailors that are graduating from the program at the Awards Ceremony. Many PJYC sailors move on to become instructors at nearby clubs like Laura Cuccio & Jill Fattibene.



SAILING

Pequot Junior Yacht Club Flag Officers' Responsibilities:

- Annual PJYC Holiday Party/Dec.
- PYC Commissioning/May
- PJYC Commissioning/June
- Race Committee/July or Aug.
- PJYC Awards Dinner/August
- Instructor Gifts
- Nominate next year's Junior Officer candidates
- 2010-2011 Junior Officers...
any additional inspirations are
always welcome!



*Congratulations to all of the Pequot
Junior Yacht Club Flag Officers!*



Sailing is a sport that requires skill, strategy and physical stamina. We wish all PJYC sailors a lifetime of safe sailing!

